

Submitted: 7/23/2013
Jurisdiction: Montgomery County
Agency: Government
Division/Unit: Department of Transportation/Highway Maintenance

Maryland State Archives
Edward C Papenfuse State Archives Building
350 Rowe Boulevard
Annapolis, MD 21401

Certificate ID: 820
MSA ID: SE55-3010
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Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	Contracts 1994 - 1995 Vacuum Leaf Collection	C-1138	5-1	01/01/1994 TO 12/31/1995	1 cu ft.	07/18/2013	Shred
2	Mowing Contracts 06/01/1998, FY99 TO FY2001	C-1138	5-1	06/01/99 - 06/30/2002	1 cu ft.	07/18/2013	Shred
3	Contracts Mowing, Sweeoubg, Concrete & Uniforms 1996 To 1999, & Fy00 To Fy03	C-1138	5-1	01/01/1996 TO 06/30/04	1 cu ft.	07/18/2013	Shred
4	Contracts Generic 1997 to Fy2003	C-1138	5-1	01/1/1999 TO 06/30/2004	1 cu ft.	07/18/2013	Shred
5	Materials & Services Contracts 1998 TO 2001	C-1138	5-1	0101/1998 TO 12/31/2001	1 cu ft.	07/18/2013	Shred
6	Road Rehab, Overlay, and Generic Contract 1997-1998	C-1138	5-1	0101/1997 TO 12/31/1999	1 cu ft.	07/18/2013	Shred

Destruction Certification

Ed Buchanan

Signature

records manager

Title

7/23/2013

Date